

**Northern Oklahoma Regional Transportation Planning Organization  
Special Technical Committee Meeting  
September 3, 2020**

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA Office.

**1. Call to Order/Introduction of Guests**

Payton Herron called the NORTPO Technical Committee meeting to order at 1:05 PM. Present via Videoconferencing & NODA Conference Room: Jason Brinley (Alt.), Vicki Eggers, Adam Gentis, Cecil Michael, and Tiffany Plunkett. Absent: Scott Armstrong, Joe Schneider, Tyler Schroder and Valerie Snethen. A quorum was present. Staff Present: Payton Herron, Patti Licklitter, and Devon Westbrook. Guests: none.

**2. Approve Previous Meeting Minutes from July 9, 2020**

Eggers moved to approve the minutes from the July 9, 2020, Technical Committee meeting, seconded by Brinley. Motion carried. Aye: Brinley, Eggers, Gentis, Michael, Plunkett. Nay: none.

**3. Business (to meet, discuss, approve and/or consider recommending to the NORTPO Policy Board)**

**A. Introduction of New Transportation Planner, Devon Westbrook**

Eggers introduced Devon Westbrook, NORTPO's new transportation planner. Westbrook briefly described his background including he had interned for a sister council of government (ACOG). Members welcomed him to NORTPO

**B. Discussion of Regional Employment and Population Data**

Herron explained the need to go back and "touch up" the data in older LRTPs. Some of the data can be collected before the Census is complete. Gentis advised that it could/should be updated every five (5) years. Herron is to go back and look to see what LRTPs need to be updated with more recent data. Discussions were about the definition of a major employer and ODOT's answer; was: if the employer were removed, how detrimental would it be to the community? There is no exact number of employees to decide a major employer; it varies by community size and situation. No action taken.

**C. Discussion of Regional Long Range Transportation Plan**

Gentis advised to stick with the timeline and outline of the Regional Plan from ODOT for guidance. It was also discussed if covid pandemic should be a part of the Regional LRTP along with more Transit data. The committee expressed concerns with public outreach during this time and offered several suggestions as to work with the public safely. One suggestion was updating how we collect and disperse surveys. Staff will continue working on this. No action taken.

4. **Updates/Reports/Comments**

Gentis advised that the SPR agreements have been approved and the COGS should be getting the documents soon and the budget was approved with no changes.

5. **Adjourn**

Michael moved to adjourn, seconded by Gentis. Motion carried. Aye: Brinley, Eggers, Gentis, Michael, Plunkett. Nay: none. Meeting adjourned at 1:36 PM.

A handwritten signature in blue ink that reads "Patti Hobbs". The signature is written in a cursive style with a large, looping initial "P".

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Patti Hobbs, Planning Coordinator