

**Northern Oklahoma Regional Transportation Planning Organization
Technical Committee Meeting
May 7, 2020**

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA Office.

1. Call to Order/Introduction of Guests

Payton Herron called the NORTPO Technical Committee meeting to order at 1:04 PM. Present via Videoconferencing: Vicki Eggers, Adam Gentis, Cecil Michael, Tiffany Plunket, and Tyler Schroder. Absent: Scott Armstrong, Jason Brinley (Alt.), Joe Schneider, and Valerie Snethen. A quorum was present. Staff Present: Payton Herron and Patti Lickliter. Guests: none.

2. Approve Previous Meeting Minutes from Jan. 9, 2020

Schroder moved to approve the minutes from the Apr. 9, 2020, Technical Committee meeting, seconded by Gentis. Motion carried. Aye: Eggers, Gentis, Michael, Plunkett, Schroder. Nay: none.

3. Business (to meet, discuss, approve and/or consider recommending to the NORTPO Policy Board approval of the following items):

A. Discuss FFY21 Draft Planning Work Program (PWP) and Public Review Status

Eggers opened the discussion with the PWP public review period starting Monday, May 4th through Friday, May 15th, 2020. She stated that it only needs to be for 10 days. She discussed the changes that will be made to the first page, Long Range Transportation Plan (LRTP) section on page 1 (updates to the phases plus rewording in phase three). It was discussed that the budget numbers did not change because we have not been notified of budget changes from ODOT and none are anticipated at this time. There will be changes in the "Element" sections to update tasks to the work NORTPO staff completes. NORTPO Policy Board gave the NORTPO Technical Committee authority to approve the PWP draft to send to ODOT. The Policy Board will approve final PWP for ODOT at their July meeting. Gentis discussed the audit and on-site inventory with ODOT for finance and accounting purposes. No action taken.

B. Status of Regional LRTP

Herron explained he figured out the technical issues he was having with the mapping software. No action taken.

C. Traffic Counters Update

Herron discussed the need to set up traffic counters again at Kaw Lake and the site in Woodward that was not completed. He also discussed that there has been a technical issue retrieving data from the Okeene site, therefore, it may need to be recounted. Michael brought up the idea to take some sample traffic counts at

different times of the year to see when most of their activities take place. Additional sites/towns that may want to have traffic counts for their future projects were discussed. Fort Supply was mentioned as a possible area to help with attaining grants for high-tech crosswalks and from Ft. Supply Lake into town.

4. Updates/Reports/Comments

Herron mentioned hiring another planner and gave an update on the progress he has made in research for the Regional LRTP. There was a group discussion on when everyone would be returning to work and about upcoming webinars.

5. Adjourn

Michael moved to adjourn, seconded by Schroder. Motion carried. Eggers, Gentis, Michael, Plunkett, Schroder. Nay: none. Meeting adjourned at 1:44 PM.



Patti Lickliter, Project Assistant