

**Northern Oklahoma Regional Transportation Planning Organization  
Technical Committee Meeting  
November 5, 2020**

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA Office.

**1. Call to Order/Introduction of Guests**

Payton Herron called the NORTPO Technical Committee meeting to order at 1:11 PM. Present via Videoconferencing and NODA Conference Room: Jason Brinley, Vicki Eggers, Adam Gentis, Cecil Michael, and Tiffany Plunkett. Absent: Scott Armstrong, Joe Schneider, Tyler Schroder, and Valerie Snethen. A quorum was present. Staff Present: Payton Herron, Patti Hobbs, and Devon Westbrook. Guests: none.

**2. Approve Previous Meeting Minutes from October 1, 2020**

Eggers moved to approve the minutes from the October 1, 2020, Technical Committee meeting, seconded by Michael. Motion carried. Aye: Brinley, Eggers, Gentis, Michael, Plunkett. Nay: none.

**3. Business (to meet, discuss, approve and/or consider recommending to the NORTPO Policy Board)**

**A. Review Regional Plan Goals**

Westbrook explained the NORTPO Policy Board did not have any recommendations for the eight plan goals from their last meeting. He asked the committee if they had any recommendations and/or comments about the goals. There was a discussion about the order of goals, such as a priority to the list, and if not should it be prioritized in order of most significant. There were examples given from previous county plans and more discussion over the importance of the public outreach surveys. It was decided to wait until there was more public involvement before prioritizing the goals. No action needed.

**B. Survey and Feedback**

Westbrook explained the summary of the sample survey. He shared his screen with those that were using Zoom so all in attendance could visually see the sample survey results. The group discussed the results and how the future surveys should look. Demographics and easy to understand verbiage was the two main points discussed for future public participation surveys. It was brought up the timeline for the survey to reach the public by January 1, 2021 and to let it last until March 31, 2021. Both the Policy Board and Technical Committee agreed the timeline should last no longer than three months. No action taken.

**C. Promotional Items**

Herron discussed the designs he has been working on for the NORTPO promotional mousepads. He shared his screen so that all in attendance could see the graphics. There was a group discussion about designs and costs. More research will be conducted on the costs based on how many colors/graphics will be on the mousepads, as the costs could differ greatly. No action taken.

**D. NORTPO Website**

Eggers explained that the NORTPO website is currently not working. There was an issue and the NODA staff person assigned to work on the website was unable to gain access to fix the issue. The original website creator has been contacted but has not been available to fix the problem at hand. There is a plan to discuss with the NODA Director as to what the next steps will be for the NORTPO website moving forward. A redesign is part of the discussion but no definitive decisions have been made prior to this meeting. No action taken.

**4. Updates/Reports/Comments**

There was a discussion about the ODOT RTPO monthly meetings. Gentis stated there might be one in December.

**5. Adjourn**

Brinley moved to adjourn, seconded by Plunket. Motion carried. Aye: Brinley, Eggers, Gentis, Michael, Plunkett. Nay: none. Meeting adjourned at 2:18 PM.



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Patti Hobbs, Planning Coordinator